

CITY OF LOWELL
RECREATION DEPARTMENT
CITY HALL ROOM 7
375 MERRIMACK STREET
LOWELL, MA 01852
(978) 970-4176
Fax : (978) 970-4065
Email: scrowley@lowellma.gov

Bernard F. Lynch
City Manager

Thomas R. Bellegarde
Commissioner of Parks & Recreation

John J. Linnehan
Chairman, Board of Parks

Peter Finnegan
Vice Chairman, Board of Parks

FACILITY REQUEST

FACILITY REQUESTED: _____ **SPORT/EVENT:** _____

GAME _____ **PRACTICE** _____ **TOURNAMENT** _____ **OUTING** _____ **SPECIAL EVENT** _____

DATES & TIMES REQUESTED: _____

FEES: Permits are issued in increments of 2 hour blocks. Please be specific and only request the dates and times that you will definitely use. Schedules must be attached and submitted with this form.

Resident Adult	\$ 25.00 / 2 hours
Non-Resident Adult	\$100.00 / 2 hours
Non-Resident Youth	\$ 50.00 / 2 hours

The Parks & Recreation Department accepts payments in the form of cash or money order.
No personal checks accepted. Fees are subject to change.

ORGANIZATION: _____

CONTACT INFORMATION

NAME: _____	NAME: _____
ADDRESS: _____	ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____	CITY: _____ STATE: _____ ZIP: _____
PHONE: (H) _____ (W) _____	PHONE: (H) _____ (W) _____
(CELL) _____ (FAX) _____	(CELL) _____ (FAX) _____
E-MAIL: _____	E-MAIL: _____

*The permit holder is responsible for following the guidelines of the permit.

BOARD OF PARKS REQUIREMENTS:

Clean-up Bond: _____
Insurance Binder: _____

OTHER CITY SERVICES:

Special Events	Chris Samaras	(978) 970-4257
Detail Police Officer	Dave Tousignant	(978) 937-3205
Fire Prevention	Rene Demers	(978) 459-5554
Health Inspector	Laurie Purcell	(978) 446-7025
Liquor License	Ryan Winn	(978) 970-4156

SIGNATURE OF APPLICANT: _____ **DATE:** _____

OFFICE USE ONLY

RECEIVED BY: _____ **DATE:** _____

Signature

